

ORO has planned Safety Awareness Weeks throughout the fiscal year. We encourage employees to participate in these activities by attending brown bag luncheons, answering quizzes and reading the information that will be sent via electronic communication and that will be posted throughout the DOE complex.

In addition to the Safety Awareness Weeks, ORO will have quarterly employee meetings with the Oak Ridge Operations Office Manager, Gerald Boyd. At these meetings, a safety topic will be discussed, employee recognitions will be given and members from the senior staff will make brief presentations on activities in their organization. All employees are strongly encouraged to attend these quarterly meetings.

The “Caught Working Safely Award” will be one of the employee recognitions that will be given during the Manager’s Quarterly Meeting. This award will be given to employees who have been caught performing a safe task, identifying an unsafe work practice and correcting it and preventing employees from getting hurt. Cleaning a spill in the hallway, reporting a hole in the ground or parking lot to prevent someone from falling, or informing fellow employees when they are performing work that deviates from the safety plan, are some examples that will qualify for the award.

Each employee in attendance at the Manager’s Quarterly Meeting on January 24, 2007 received a copy of the newly developed form to submit for the “Caught Working Safely Award”. If you were unable to attend the meeting, a copy of the award form and the other safety information that was discussed at the meeting is included. The Caught Working Safely Award form is also available on the Safety First website at <http://www-internal.oro.doe.gov/esq/safetyfirst/index.aspx>. In the event employees are unable to access the website, an e-mail can be sent to Carolyn Thomas at thomascf@oro.doe.gov. The e-mail should contain the name of the employee who was caught working safely, the safe act being performed, the date of safe act performed, and the name and telephone number of the person submitting the award recommendation. Award recommendations must be received a week before the Manager’s Quarterly Meeting.

We look forward to your participation in these safety awareness activities.